

Emergency Drills

FIRE, TORNADO, AND LOCKDOWN DRILLS

The Emergency Drills Schedule must include:

- . A Minimum of 5 Fire Drills
- . A Minimum of 3 Lockdown Drills
- . A Minimum of 2 Tornado Drills

Principals need to present an Emergency Drills Schedule for approval no later than their August school board meeting. This board approved schedule needs to be submitted to the Michigan Conference Office of Education.

Please keep the following in mind when preparing your Emergency Drills Schedule:

1. Practice Fire Drill should be scheduled on the 1st day of school.
2. Practice Tornado Drill and Lockdown Drill should be scheduled within the first week of school
3. Schools cannot schedule more than one drill per day.
4. At least one drill must be done during lunch, or when students are not in a controlled class setting.
5. Three fire drills must be done before December 1.
6. Two fire drills are to be done in the remaining months.
7. One of the tornado drills must be done in March.

Every school principal is encouraged to work in coordination with local emergency management and emergency responder representatives to strengthen the protection against any threat encountered, whether natural or man made.